

Kilpeck Parish Council

Minutes of an Ordinary Meeting of Kilpeck Parish Council
held in The Kilpeck Village Hall
on Monday 12th June 2023

No KPC/MW/192

Councillors Present

Councillor Mrs J Davies Chairman
Councillor Mr M Parsons Vice-Chairman
Councillor Mr D Howie
Councillor Mr Roger Probert
Councillor Mr G Statham
Councillor Mr D Thompson
Councillor Mrs B Wood

Clerk Mr M Walker

Also Present

Ward Councillor Mr Richard Thomas, Police Representative PCSO Lewis Thomas and two further members of the public

**The Ordinary Meeting of the Parish Council
was formally opened by the Chairman at 7.00pm**

1.0 Apologies for Absence

Apologies were received and accepted from Councillor Mr N Eynon and Councillor Mr D Roden {Lengthsman/Contractor}
Mr James Howell Locality Steward not present

2.0 Declarations of Interest & Dispensations

2.1 **To receive any declarations of interest in agenda items from Councillors.**

No Declarations of Interest were made

2.2 **To consider any written applications for dispensation.**

No written applications received.

3.0 Minutes

The Minutes of the Annual Parish Council Meeting No **KPC/MW/191** held on Monday 15th May 2023 were unanimously confirmed as a true record and signed by the Chairman

4.0 Pontrilas Sawmills

Pontrilas Sawmills Director to attend

Not present but to be invited to the next full Parish Council Meeting

Issues:- lighting on Weigh Bridge require dipping down 90°, curbs, pull-ins, Wheel Wash

5.0 Financial Matters

5.1 Receipts

No receipts received

5.2 Invoices for Payment

Kilpeck & District Village Hall Invoice Number 131 £25.00
Hall Hire 15th May 2023 2 hours @ £12.50 per hour

Cheque 001093

Clerk's Salary June 2023 £675.79

Mileage £10.58

Postage £8.75

Tax £134.80 NIC £0.00

Nett Pay £560.32

Cheque 001094



HMR&C 1 st ¼ Payment April May June	£404.40
Cheque 001095	
TEEC Limited Invoice No INV-4574	£288.00
2022/2023 Website Hosting, Domain .gov.uk for 2 years	
Cheque 001096	

All payments **Unanimously** approved by the Parish Council

5.3 **Bank Balances** as per statements

@ 4 th May 2023	Bank Statement Treasurers Account	No 01	£17,227.13
@ 2 nd June 2023	Bank Statement Treasurers Account	No 02	£16,022.86
@ 10 th June 2023	Internet Printed Bank Statement Treasurers Account		£6,460.90
@ 5 th May 2023	Business Bank Instant-Savings Account	No S01	£26,065.87
@ 5 th June 2023	Business Bank Instant-Savings Account	No S02	£26,080.69
@ 10 th June 2023	Internet Printed Bank Statement Business Bank Instant-Savings		£35,097.86

Bank reconciliation signed by the Chairman for both accounts

5.4 Bank Mandate Form Update

Updated Bank Mandate Form signed and completed ready for submission to Lloyds Bank

The Pantomime Group has obtained a grant to purchase their second container to be sited at the back of the Village Hall

Information

What is the Purpose of the VAT 126 Report?

The purpose of the VAT 126 Report for Parish and Town Councils is to assist in reclaiming purchase tax on expenditure for non-business activity when the Parish or Town Council is not registered for VAT

When can the Parish Council Reclaim VAT?

You can recover the VAT you have incurred on your non-business activities only if you:

- 1. Place the order*
- 2. Receive the supply*
- 3. Receive a VAT invoice addressed to the Parish Council*
- 4. Pay from Parish Council funds (including funds awarded to you, e.g. lottery funds)*

The following details are required on your VAT Form 126

The invoice date

The supplier's VAT registration

The VAT amount

The name of the organisation receiving goods or services on the invoice

A brief description of goods or supplies}

The Parish Council resolved to change the correct order of business to Item 8.3

8.0 **Reports**

8.3 Police Representative PCSO Lewis Thomas

PCSO Lewis Thomas reported on the following:-

Issue with dog killing sheep – resolved

The Parish Council resumed the correct order of business to Item 6.0

6.0 **Highways & Public Rights of Way Issues**

6.1 To receive any new General Highway or Public Rights of Way issues

Potholes – Standard Lane and at the Duffryn Farm require repairing

Bottom field by Pumping Station next bridge down edge of field requires mowing due to path impassable

Hereford Trail Footpath is blocked at Kilpeck



6.2 To consider “Gateway” application for Kilpeck Village

“06/06/2023 Hi Malcolm, I hope you are well

I have sent the request to our Design Team who will consult with Herefordshire Council in relation to the request

Providing Herefordshire Council are in support of the locations and request, we will then provide an assessment quotation

I will be in touch once the Design Team have consulted with Herefordshire Council

Thank you **Molly Walters**

Locality Liaison Coordinator | Balfour Beatty Living Places Herefordshire”

Clerk to follow up

7.0 **Defibrillator & Heartstart Course**

Update on installation of additional Defibrillator & Cabinet & agree provisional dates for training

Cabinet and Defibrillator fitted and connected

Clerk to book training course for July in the Kilpeck Village Hall

Notice to be inserted in The Good News Magazine

8.0 **Reports**

8.1 Kilpeck Village Hall

Successful Quiz Night with Ploughman’s

Another event possibly in October around Halloween

Tuesday 27th June 2023 Community Coffee morning 10.00am – 11.30am

August Bank Holiday Sale of Art Exhibition

September Jazz in the Village Evening

June 2023 Total Field Funds £2,821.80

£800.00 to be held for maintenance } Remainder £2,021.80

8.1a) Update on fencing part of Village Hall field

Member not present and no update on progress

8.1b) Update on delivery of Filing Cabinet

Delivery next week

8.1c) Access request from National Grid Re-Overhead Cable Works

National Grid had contacted the Village Hall Booking Clerk

8.2 Ward Councillor Mr Richard Thomas

He gave a short overview including:-

It has been a whirlwind, 37 days in post, 21 meetings and 17 Planning Application sessions

The 2023/2024 Lengthsman Grant maybe pushed to one side and the money used for other projects

Tuesday 27th June meeting with Locality Steward, Richard to mention

Potholes – Standard Lane and at the Duffryn Farm require repairing

{ Councillor Harry Bramer Title: Cabinet Member Community Services and Assets

Party: Conservative Party Ward: Penyard

Parish: Aston Ingham, Hope Mansell, Lea, Linton (Penyard), Weston-under-Penyard}

8.3 Police Representative

See after Item5.0

8.4 Locality Steward Mr James Howell

Reports sent by email to all

8.5 Lengthsman report /agree work required / New Lengthsman Grant 2023-2024

Lengthsman not present and no report available



9.0 Public Question Time

Designated maximum period of **10 minutes** to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions

No matters raised

10.0 Planning Consultations

Consultation No 231099 No 2 Castle Park Kilpeck HR2 9DN Proposed two-storey extension

13th June 2023 Good afternoon Simon,

Kilpeck Parish Council considered Consultation No 231099 No 2 Castle Park Kilpeck at their meeting held on the 12th June 2023

Resolved:- Unanimously to support the application Malcolm Walker Clerk to Kilpeck Parish Council

11.0 Parish History

To consider process to collate local historical information

70 years of photographs etc. required of the area.

Process on-going with photographs arriving slowly

12.0 Parish Council Email Address

Update on Parish Council having a **.gov.uk** email address

The Clerk had obtained more information but minuted authorisation was required before proceeding. The Parish Council resolved for the Clerk to apply for a .gov.uk email address for the Parish Council.

Invoice received for 2022/2023 Website Hosting, plus Domain “**.gov.uk**” for 2 years

Process now proceeding

13.0 Information Sheet (Not covered by an agenda item and for information only)

3rd January 2023 Application No 224041 Stables Cottage Wormbridge Hereford HR2 9DH
Proposed ground floor extension
Listed Building Consent

Application Still Valid

1st March 2023 Planning Application 230357 Land at Wormbridge (both sides of A465) North of the
Abbeydore Road
Hybrid planning application; Outline with all matters included except landscaping, for
70 new dwellings, new flexible workspace (Class E) and replacement childcare facility.
Full Planning for the change of use of existing schoolhouse to residential and change of
use of existing dwelling to a community facility (Class E, F1, and F2) and associated
infrastructure

Application Still Valid

6th March 2023 Planning Application 230499 Howton Court Pontrilas Hereford HR2 0BG
Proposed change of use and extension of grain store to create indoor swimming pool for
private use, construction of a detached garage with annexe above, change of use of land
to enlarge domestic curtilage and new driveway

Application Still Valid

Correspondence

3rd June 2023 Email sent to Herefordshireparishes@bblivingplaces.com
Kilpeck Parish Council require verge cutting twice in all areas
Malcolm Walker Clerk to Kilpeck Parish Council

14.0 Agenda of the Next Meeting

Items to be included at the next Parish Council Meeting

Update on fencing around part Village Hall Field

Pontrilas Sawmills Director to be invited again

Pontrilas Sawmills – Wheel Washer

Parish Council Email Address update

Gateway through Kilpeck Village



15.0 Date, Time and Venue of Next Meeting

The next Meeting will be an Ordinary Meeting of the Parish Council on **MONDAY 10th July 2023** to be held in Kilpeck Village Hall and to commence at **7.00pm**

Meeting declared closed at 7.55pm

Signed..........

Parish Council Chairman Councillor Mrs Joyce Davies

Date 10th July 2023